

STUDENT RESEARCH EXPERIENCE (SRE)

Lab Supervisor Expectations / SRE Program Guidelines

Supervisor Expectations for all INBRE Students	Student Eligibility	Student Measures & Outputs				
	Intern, Associate, and Scholar Students	Description	Intern	Associate	Scholar	
<ul style="list-style-type: none"> ❖ Engage INBRE student requests to initiate interest in Biomedical Research. Activities are to be undertaken in coordination with the respective INBRE Campus Coordinator and INBRE faculty. ❖ Meet with the student to discuss the Lab Supervisor Acknowledgement & Student Checklist required for the Student Research Experience (SRE) Pre-Application. Topics to address: (a) Define project aims and/or expectations, (b) Timeline/research commitment, (c) Necessary safety training. ❖ The Mentor/Supervisor and student are responsible for completing the necessary lab safety trainings. The student is required to email safety certificates to INBRE at mailto:inbre@hawaii.edu. ❖ Meet with the Student, under a weekly schedule, to discuss research progress to meet the defined research project aims/expectations. ❖ Provide insight, reflection, advice and professional guidance to develop the career goals of the student. This will be facilitated by developing an Individual Development Plan (IDP) for the INBRE student. ❖ Encourage the student to participate in INBRE and host campus activities pertaining to undergraduate research and professional development (homework activities, lectures series, conference/symposium activities). ❖ Verify that the research activities are completed and that the student reporting to Campus Coordinator is undertaken in a timely fashion. 	<ul style="list-style-type: none"> ❖ 18 years of age or older ❖ Registered at an academic campus / INBRE partner ❖ Minimum 2.75 cumulative GPA ❖ Have completed at least (1) semester of their freshman year of a 4-year degree in biomedical-related or bio-behavioral sciences, OR Community College student who has completed at least (1) semester of their program of study 	Obtain Lab Safety Certification	•	•	•	
	Meet regularly with mentor to assess progress	•	•	•		
	Submit CV (Curriculum Vitae)	•	•	•		
	Complete Individual Development Plan (IDP)	•	•	•		
	Participate in the INBRE Program Meeting in conjunction with the Annual Biomedical Sciences & Health Disparities Symposium	<i>Attend and Observe</i>	<i>Submit Abstract, Present Poster</i>	<i>Submit Abstract, Present Poster</i>		
	Receive a Certificate of Completion	•	•	•		
	Scholar – additional requirements		Receive an Award payment	n/a	\$1,000	\$1,500
	<ul style="list-style-type: none"> ❖ Successfully completed 2 consecutive semesters in the INBRE SRE program ❖ Demonstrate a continued interest in biomedical research and the possibility of pursuing a career in biomedical research (through the Personal Statement in application) ❖ Agree to the Scholar requirements and expectations described in the Personal Statement section of the application ❖ Obtain a statement of commitment and support from the laboratory research supervisor and obtain approval from the respective INBRE Campus Coordinator. Note: INBRE Executive Committee ultimately makes the final decision of Scholar Application 	Work independently or collaboratively on discrete research projects formulated by both student and research supervisor, with explicit goals, objectives and measurable endpoints		•	•	
	Meet with research supervisor to properly accomplish the goals of the research project	Bi-monthly	Weekly	Weekly		
	Submit a scientific/reflection paper at the end of the research experience, with potential for inclusion in peer-reviewed publications		•	•		
	Students are encouraged to return to SRE program next cycle	•	•	•		
	Act as a resource and role model to Interns & Associates in the INBRE SRE Program			•		